

The regular meeting of the Lafayette Public Library Board of Control was called to order by President Vanessa Hill at 5:00 p.m. on January 26, 2009 in the Main Library Meeting Room. Board members present were Trista Badeaux, Bennett Bernard, Susan Hamilton, Jean Kreamer, Kay Theunissen and Mark Tullos. Staff members present were Ms. Sona J. Dombourian, Library Director and Lisa Breaux, Director's Executive Secretary. Pat Logan was also in attendance.

### **APPROVAL OF MINUTES**

Susan Hamilton moved to accept the minutes of the December 15, 2008 meeting. The motion was seconded by Jean Kreamer and all were in favor.

### **DIRECTOR'S REPORT**

The director's report and financial report were distributed.

Ms. Dombourian reported that Gail Smith has resigned as president and board member of the Lafayette Public Library Foundation Board due to concerns about conflict with the state ethics laws pertaining to government employees. Dorothy Stevens has assumed the office of President of the Library Foundation Board.

The lease for the existing Southside Branch Library in Time Plaza has been extended by the landlord until March 31, 2009. The lease extension is in process and signatures are being obtained.

### **CONSTRUCTION PROJECT UPDATES**

#### **MAIN LIBRARY RENOVATION PROJECT**

A meeting was held with Ms. Dombourian, Public Works engineer Larry Broussard and Main Library Renovation project architect Allen Bacque to discuss several issues related to the project, including the budget. A presentation by the architect is tentatively planned for the February 16 library board meeting. Building committee members will be invited to attend.

#### **EAST REGIONAL LIBRARY**

Pat Logan reported that Public Works representatives are still working on the architect's contract.

#### **SOUTH REGIONAL LIBRARY**

The notice of acceptance by Lafayette Consolidated Government for the South Regional Library was recorded in the Lafayette Parish Clerk of Court's office on January 20, 2009. The building contractor is still working on punch list items. Ms. Dombourian presented a photo slideshow of the progress on the tree and vine in the Children's Department as well as the furniture and shelving that has been delivered and installed. The landscaping vendor has received his contract and a pre-construction meeting was held.

#### **NORTH REGIONAL LIBRARY**

Problems with the HVAC system at the North Regional Library are continuing. The interior air handlers malfunctioned, causing water to overflow the drip pans and saturate the surrounding carpeted areas. Repairs were made, including the installation of float switches and re-piping the drain trap. The system is no longer under the contractor's warranty, but is under manufacturer's warranty. Larry Gass met with the mechanical engineer who designed the project with the architect and is awaiting a report from the engineer on his findings.

Additionally, it was found that one of the compressors had an electrical short. The compressor is under warranty but will have to be replaced. The library will be responsible for the labor and materials to change the compressor.

Public Works facilities manager Jim Gros conducted an inspection of the water stained ceiling tiles and building weep holes at the North Regional Library. His findings have been reported to Public Works engineer Mark Lavergne and steps are being taken to remedy the issues.

### **BOARD SUB-COMMITTEE REPORTS**

Landscaping: Jean Kreamer, chair. The landscaping report was provided during the construction updates.

Furniture: Susan Hamilton, chair. The furniture report was provided during the construction updates.

Finance: Bennett Bernard, chair, stated that the committee may have a draft report to present in February.

Site Selection: Mark Tullos, chair, no report.

Mission Statement: Vanessa Hill / Sona Dombourian, co-chairs, no report.

Donor Opportunities: Kay Theunissen, chair, reported that the joint cooperative agreement with the Library Foundation is nearly complete.

East Regional Architect Selection: Pat Logan, chair. The report was provided during the construction updates.

Small Libraries Opportunities: Trista Badeaux, chair, reported that research on small library services is being conducted with other parish library systems.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

#### **SOUTH REGIONAL LIBRARY GRAND OPENING**

The South Regional Library is nearing completion. Several dates were discussed as possibilities for a grand opening event, but due to the uncertainty of final completion of the project, a specific date could not be determined. Board members were asked to provide dates when they would be unavailable to participate in the events. Events suggested were a VIP gala event for special guests and area librarians, a ribbon cutting event featuring area dignitaries and a grand opening kickoff for families and children. Consideration was given to the date that the existing Southside library must be vacated. Following discussion, a soft opening of the South Regional Library was suggested, with the special grand opening events to follow at a later date.

### **ANNOUNCEMENTS**

### **COMMENTS FROM THE PUBLIC**

There were no comments from the public.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

Sona J. Dombourian, Secretary